



TAB'S customized approach to file management results in solutions that fit your unique organizational requirements. Our complete array of scalable products enables a versatile foundation of capabilities. TAB's Systems Engineers (SE) and our clients work together to review workflow requirements, file management policies, business practices and procedures to ensure the development of a relevant recommendation for efficient operations and system design.

FileTrackerTM PRO

A departmental class client server software solution: Comprehensive and scalable within the departmental setting.

Accutrac XETM

An enterprise class client/server records management software solution: Comprehensive, modular, and scalable, it provides a cost-effective and efficient method that automates the manual tasks of records management by tracking and managing electronic documents and tracking files and boxes in medium to enterprise network environments.

ACCUTRAC^{XE}TM Capabilities

RECORDS REPOSITORY

- User-defined classification, organize files into groups, classes, or families.
- Extensively customizable screen layouts
- Fast, easy, item Check-in and Check-out
- TABQUIKTM included for printing color and B/W labels
- Videx and Direct-Connect Scanners for barcode reader support
- Nested Tracking (e.g. documents into files, files into main files, files into boxes)
- Multi-level security with detailed rights and password protection, NT Authentication
- Instantly displays the current location of any item or the audit trail (history) of scans
- A Library of pre-configured reports plus, customizable reporting with Crystal Reports
- Retention Workflow Management
- Space Management
- **Module** - Web Edition: provides complete access to XETM via any standard web browser.
- **Module** - E-Record: e-mail and electronic document management create a Centralized Electronic Records Repository
- **Module** - Accession: Automate box creation, eliminate handwritten transmittal forms
- **Module** - Imaging: Scan your documents with XETM or interface to your existing imaging solution

System Requirements - SQL

Server

Hardware Minimum

- 2 Intel Xeon processors at up to 3.0GHz
- 4GB ECC SDRAM
- 120*GB Hard Disk Drive
- 16MB Video Card
- CD-ROM Drive
- 100MB PCI Ethernet Card (If running over network)

Software Minimum

- Windows 2000
- Microsoft SQL Server 2000 with Full Text Searching Option Enabled
- Fonts **
 - Arial
 - Times New Roman
 - Tahoma

Client

Hardware Minimum

- Pentium III 500Mhz or higher
- 256MB RAM
- 100MB Hard Disk Drive
- 16MB Video Card
- CD-ROM Drive
- 10/100 PCI Ethernet Card (If running over network)

Software Minimum

- Microsoft Windows 2000
- Internet Explorer 5.5 and higher for Web access
- ODBC Driver 3.70 and higher
- MS SQL Client Utilities installed
- Fonts **
 - Arial
 - Times New Roman
 - Impact

** Accutrac uses standard Windows fonts to comply with Microsoft Standards.



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